



SCHANEL & ASSOCIATES_{PC}
CERTIFIED PUBLIC ACCOUNTANTS

4600 Military Trail, Ste 215
Jupiter, FL 33458

Ph: (561) 624-2118
Fax: (561) 624-0726
www.schanelcpa.com

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Dear Valued Client,

Happy New Year and Welcome to Tax Season 2021!

After another eventful year, the 2021 tax season is here, and we look forward to working with you throughout the tax preparation process.

Covid related tax relief continued in 2021 with the passage of the American Rescue Plan, which included a third Economic Impact “Stimulus” Payment, and advance child tax credit payments paid from July through December. To assist taxpayers who received either or both of these payments, the IRS is sending [an informational letter providing a detailed record of these payments](#). If you received one of these letters, please provide us with this letter along with your other tax documents.

To begin the tax return process, please visit our Client Resource web page at www.schanelcpa.com/client-resources. There you will find instructions and a suite of tools for requesting an organizer, exchanging documents, executing engagement letters, completing the annual questionnaire, e-signing the completed tax return, and making payments. In addition, please review our Tax Season Best Practices document, which outlines the best way to collaborate with us throughout the tax preparation process.

Due to an increasingly compressed tax season, we ask for you to provide us with your complete set of tax documents *by March 15th* to give us the best chance of completing your return prior to the April 15th deadline. Also, appointments with tax preparers will be very limited between February 15 and April 15th. We do encourage anyone seeking additional guidance to inquire about a post-tax season call or appointment.

Thank you for your collaboration and support. We value you as a client and look forward to continuing to serve you.

Sincerely,

Schanel & Associates, PA, CPAs